

Special Service District #1 Meeting  
October 2, 2018

The meeting was called to order by Chairman John Byars at 7:05 p.m. Dennis Larson is present. Also present were Kary Monroe and Cher Parsons from Jones & DeMille Engineering, and Bob Watts from the Sevier County Road Department.

**Minutes:**

John made a motion to approve the previous month's meetings minutes as read and approved by all members of the board. Dennis seconded, all were in favor.

**Financials**

Financials for last month's meeting were reviewed. The board will need to discuss a proposed budget next month. They will accept the budget in December. It will need to be advertised two weeks in advance. Dennis moved to approve financials as presented, John seconded, all were in favor.

**2018 Chip Seal**

Justin Robb with CKC Asphalt would like to discuss the liquated damages assessed for the 2018 Chip Seal project. They actually went 24 days over time, but were only assessed 8 days due to the extra time billed with J&DE. John stated that the District does chip seals every year. They are trying to get these done before weather delays the project. Justin would like to be treated as fair as the board can do. Dennis stated that they should take off the time for the final inspection and waiting for tickets. Dennis only wants to charge the time the inspector was on site. The last pay estimate will be approved with only the inspection time.

Justin exited the meeting.

**Invoices**

Kary presented an invoice from KV fencing for Quitchupah Long Term monitoring, Willow Creek Turn Lanes for a GIS file for the right-of-way for Cynthia at the Road Department, Chip Seal, Minutes, Salina Creek Box Culvert (this will be on hold until February for bidding) and erosion repairs on Quitchupah. John made a motion to approve invoices as presented, Dennis seconded, all were in favor.

Bob is a couple of weeks out for his equipment purchase.

**Aurora City, Lost Creek Intersection**

Just waiting for the comment waiting period.

**Chip Seal**

Kary will resolve the estimate tomorrow.

**SR89 Willow Creek**

Nothing to report. They could do a little more on the right-of-way on the Mathews property. Kary will get with Cynthia to get this resolved.

**Bridge Maintenance**

On-going.

### ***1300 South***

The mayor is continuing to talk to the counsel. The dispute is that one of the owners stated he was going to make a killing on this project. Dennis would like to set up a meeting with the City early next month. Kary stated that the mayor has been moving forward with things and not consulting the counsel. Kary thinks they should meet with the City Council and lay out the plan as if it was being presented for the first time. Brian Burrows was really outspoken on this project. Dennis will pave the way for this job.

The mayor has a great program set up for the swimming pool.

### ***400 & 800 South Monroe***

Monroe went to CIB to get funding to do most of the roads in town. They want to do a double chip seal on the roads in town. Dennis asked if it would be better for the District to do only one of these roads. The district will need to get the right-of-way. John stated that they should keep both of roads on the agenda. Bob will keep on top of this.

### ***Quitcupah Road***

Kary showed the board a map of the areas that need to be fixed. J&DE did some survey work to determine what needs to be done. Kary's estimate is around \$81,000. There are 4 spots that need to be fixed. Water Hollow on both sides of the road, South Bench #1, and a culvert with an end section that has big rocks inside. The end sections are pushed down flat. Dennis asked how they prevent the big boulders from coming in. They can't, but they will fix it so that the boulders don't damage the culvert. Kary has been reviewing the drawings and there are a couple of things that need to be cleaned up, but he should have them done to go to contractors tomorrow. Kary said they will go to Rasmussen's, Carlisle, Harward & Rees, and Robinsons to have them bid it by Friday. John asked if they should have a contractor assisted design. Kary stated that the only spot that is a hard one is the one that drops down. John stated that it is good they are doing a formal contract on this as the area's are hard to reach and someone could get hurt. John would like them to have an on-site walk with the bidders. This project could be done in phases.

### **Future Projects**

#### ***Landslide Road to Monroe***

Central to Washburnville needs to be Landslide Road to Monroe one the project list. Central Town is going to redo their Center Street with UDOT money. They will combine with Main Street going south and get some money to compete their road to south of Landslide road. They will get some money from CIB. Kary stated this will be the time for the District to do the overlay and repairs on their project. Kary stated they should get working on this so they can bid it in February, the Board agreed.

#### ***Bike Path to Elsinore***

Kary asked if they should also go from Elsinore to Central and seal it all. Bob will look at it and give the Board his recommendation.

Kary asked the board to look at J&DE rates. He has put some figures together for 2019. He asked about the survey equipment (whether they should combine the equipment or have it separately).

Dennis made a motion to close the meeting at 8 p.m., John seconded, all were in favor.