

**Special Service District #1
November 7, 2017**

Meeting called to order by Chairman John Byars at 7:05 p.m. in the Sevier Co. Administration Building. Also Present at the meeting were board members Dennis Larson and Ken May, Kary Monroe from Jones & DeMille Engineering, and Bob Watts from the Sevier County Road Department.

Last month's minutes were reviewed. Dennis moved to approve the October minutes, Ken seconded, all were in favor. The minutes will be sent to Barbara for posting tomorrow.

Financials

Dennis presented the financials to review. Mineral lease revenue is \$2,900,000 including the \$886,000 that was received on the 26th of October. The District has spent \$7,000,000 on construction projects this year, \$500,000 on miscellaneous and engineering expenses, and another major expense interest to debt service. This year the District has spent \$4,000,000 more than taken in and in order to cover that has transferred money from the capital projects fund to the general fund. The District still has \$2,000,000 in the capital projects fund and actual money available is \$5,700,000. The governmental funds balance and reserve for encumbrances is \$1,300,000, and \$6,700,000 in assets including encumbrances. The governmental funds total is at \$5,747,000, and encumbered jobs are at \$1,031,000. Dennis suggested scheduling a budget meeting before next month's meeting at 6:45 p.m. Dennis moved to approve the financial as presented, Ken seconded, all were in favor.

Invoices

Ken submitted a partial pay estimate for Burrville Road, it was approved in the September meeting and has already been paid. He also submitted a bill from the trust for \$10,114 for the annual general liability insurance policy.

Bob submitted invoices for the pipe that was purchased for stockpile.

Kary submitted invoices for the 1300 South project, Crane Loop Rocky Ford Canal, Chip Seal, GIS updates, Burrville Road, SSD Minutes, Matheson property description on Willow Creek Turn Lanes, Sigurd Main Street, and Salt Storage Shed. Kary also submitted a change order for the Chip Seal project (additional cost for Quitchupah), Dennis moved to approve the change order, Ken seconded, all were in favor. Kary submitted a final pay estimate on the Chip Seal project, final pay estimate for the Burrville Road, the first pay estimate for the Salt Shed project, and a pay estimate for the Rocky Ford Crane Loop project. John brought up the fencing that Carlisle pulled out and suggested that he chip in for the cost of the fence, because of the way it was torn out. Kary will discuss this with Gary and report back.

John moved to approve and pay the invoices as presented, Ken seconded, all were in favor.
Chip Seal 2017

The project is complete and can be taken off the list. Chip Seal 2018 will be reviewed at next month's meeting.

Crane Loop Rocky Ford Canal

The project is complete and can be taken off the list.

Burrville Road

The project is complete and can be taken off the list.

Salt Shed

The project is underway, concrete is being poured.

Willow Creek Turn Lanes

Kary reported that UDOT is buried and hasn't gotten the project moving so they have asked J&DE to complete the plans and specs to keep the project moving forward. The estimate for the District's portion of the project is roughly \$800,000. Kary is hoping that this will be out to bid by February.

Bridge Maintenance

Bob is still working on this. He has been busy working on the Clear Creek Canal project.

Richfield Auction Road

Kary is still waiting for a response from the railroad. Kary will get some information and phone numbers to Ken and he will try to contact them.

1300 South

Kary presented some exhibits for the board to review. Bob, Ken, and Kary went and met with James Allen. He has irrigation water, crops, and raises cows. He was concerned about the road cutting his farm in half. He agreed to put the road in if he could buy some adjacent property that Richfield City owns. Kary met with the Mayor and Matt Creamer, and would like the cost of the property to go toward their debt with the District. Kary has talked to every property owner and they all expect to be treated fairly and reimbursed for the property the District will need. Kary found one issue with the centerline and right-of-way footage which may require a slight turn in the road. John and Ken recommended negotiating with all the property owners and establishing value before deciding anything. Ken is hoping that the City will agree purchase all the right-of-way. John also requested to put into account additional costs, fence, canals, etc. John is a little hesitant about the project but the District is in agreement to proceed.

(Dennis exited the meeting)

2018 Projects

Kary distributed a list of projects for 2018 to go over.

After looking at the projects, Ken recommended holding a public meeting to discuss the 1300 South project, sometime after the first of the year. Kary and Ken will continue to collect information on the project.

Sigurd Road

Kary submitted a cost estimate to review. The project will be advertised this week and the bid opening will be at next month's meeting, December 5th.

John made a motion to adjourn at 8:25 p.m., Ken seconded.