

Special Service District #1
August 9, 2017

Meeting called to order by Chairman John Byars at 7:09 p.m. in the Sevier Co. Administration Building. Also Present at the meeting were board members Dennis Larson and Ken May, Kary Monroe from Jones & DeMille Engineering, Bob Watts from the Sevier County Road Department, and Miss Jolynn Mason.

Kary presented some pictures of Miss Mason's property and pictures of the area after the improvements were made. Miss Mason received an estimate to repair her pad and carpet that was damaged in the flood. Ken made a motion that the SSD pay the amount of \$2,005.88, Dennis seconded, all were in favor. The District will pay Ogden's directly, and Robinson's will send a bill for the rock. Miss Mason thanked the Board and exited the meeting.

July minutes were reviewed. Dennis moved to approve the July minutes, Ken seconded, all were in favor. The minutes will be sent to Barbara for posting tomorrow.

Kary mentioned that the date of the July agenda had the June date. John will make the correction.

Financials

Dennis presented the financials to review. Revenues year to date are \$4,900,000, of that we have spent \$4,900,000 on construction expenditures out of a \$6,000,000 budget. The chip seal and Burrville Road projects are \$900,000 each and Cove View \$200,000. Dennis projects amending the budget in December. The fund balance went down \$3,600,000 because of expenses. Governmental funds are at \$9,300,000, liabilities at \$2,500,000, bond reserves for construction reserves at \$2,500,000. There is currently \$6,800,000 available, with \$4,000,000 reserved. Dennis did caution the board to not take on any \$3,000,000 projects in the near future. Dennis moved to approve the financial as presented, Ken seconded, all were in favor.

Invoices

Ken submitted 2 invoices from Utah Local Government Trust (Dennis stated that they have both been paid), and gave an annual report from the trust for Dennis' records. Ken also submitted an invoice from the Salina Sun for \$37.80, and from the Richfield Reaper for \$30 for the Convulsion project advertising, and from Emery County Progress for \$60. Ken also submitted an insurance document and certificate of liability for Dennis to file.

Malcolm Nash joined the meeting.

Dennis handed out invites and registration forms to the Association of Special Districts Conference in the first week of November. Dennis asked to have them returned by next month.

Bob submitted invoices for Cove View and Richfield North projects, also an invoice from Rasmussen's for Miss Mason's property in Aurora. Bob presented 2 separate quotes for culvert pipe, \$35,000 from Peterson Plumbing, and \$45,000 from Mountainland. Bob mentioned that it would be beneficial to have some pipe on hand. Ken asked Bob to see if he could get a lower price and they will discuss it at next month's meeting.

Kary submitted invoices for the Convulsion Road, Cove View Road, Chip Seal, Burrville Road, SSD Minutes, Willow Creek Turn Lanes, Auction Road, and the Salt Storage Building. He also submitted pay estimates for Burrville Road, Cove View Road, and a change order for the Convulsion Road project. The Board reviewed and signed the submitted documents.

Kary presented a quote for the metal building for the salt shed. They require a 25% deposit or \$9,700. They also require that a tax exempt form be completed. There was a discussion about who should buy the building, the County or the SSD. The decision was made to have the County buy it and get reimbursed by the SSD. John made a motion to move forward with the salt shed building and approve payment, Ken seconded, all were in favor.

John made a motion to approve all invoices, Dennis seconded, all were in favor.

Dennis asked Ken if the County ever received the promissory note. Ken stated that it has not been received.

CIB Grant

Malcolm Nash presented the board with some information on the \$200,000 CIB grant railroad project (\$100,000 from District 1 and \$100,000 from CIB). So far 2 tranches have been paid, one for \$34,000 (\$17,000 District 1 and \$17,000 CIB). The second was about a year ago for \$40,000 (\$20,000 District 1 and \$20,000 CIB). Malcolm is requesting a third for \$51,000 (\$25,600). So far they've spent \$125,000 of the total grant for \$200,000, so there is \$74,000 left. The CIB has a deadline at the end of the year so it needs to be spent. District 1 will be pay \$51,000 and get reimbursed from CIB for \$25,600. Dennis moved to approve the payment, Ken seconded, all were in favor.

Chip Seal 2017

Kary reported that the contractor plans to be here on the 17th, they will chip seal Quitchupah on the 18th and will cleanup on the 19th. They will chip seal Convulsion on the 20th and 21st, clean Convulsion up on the 22nd, and then move down to the County roads.

Convulsion

Final pay estimate will be ready next month.

Crane Loop

Gary Carlisle is moving into Gooseberry next week, then will move and put culvert in at Rocky Ford. The project will be finished up in the next couple of weeks.

Cove View

The project is ready for final inspection. Kary will get with the contractor to see about scheduling that meeting on Monday at 4:00 p.m.

Burrville Road

The project is under construction, they will be ready for paving around the 1st week of September.

Doctor Creek

Bob visited the site today and the project has been completed.

Salt Shed

Discussed earlier. Kary will get with Bob to pick colors, doors, etc.

Willow Creek to SR-89

UDOT is going to take care of the design and bid package, they did ask J&DE to do the alignment and the footprint for the 2 county roads to tie-in, UDOT did all the surveying, and the County will be responsible for acquiring right-of-way. Kary did receive the deeds and ownership. J&DE will also work on realigning the county road that comes from the north. Kary asked the Board about approaching the Mathews. Ken suggested talking to Kim Robinson to reach the Mathews landowner. Kary will work on getting drawings put together and then will move forward from there.

Bridge Maintenance

This project will be worked on later this year.

Richfield Auction Road

Kary presented some drawings to review with the Board. Kary discussed some issues including some railroad spurs and ownership information. Kary will work on some title work and report back.

John made a motion to adjourn at 8:33 p.m. Ken seconded, all were in favor.