

## COMMISSION MINUTES

**November 13, 2017**

Minutes of the regularly scheduled meeting of the Sevier County Commissioners held this thirteenth day of November, 2017. Meeting commenced at 1:30 p.m. with Commissioners Garth 'Tooter' Ogden, Kenneth May and Ralph Brown in the Commission Chambers of the Sevier County Administration Building, 250 North Main, Richfield, Utah. Clerk/Auditor Steven C. Wall and Executive Administrator Malcolm Nash were also present.

### **Commission business:**

Commissioner Ogden reviewed the meeting they had previously to review the successful completion of the EWP project they had been involved in with NRCS, Landfill, Road Department, Canal Companies, UDOT, Richfield City. He said they recently completed the Flat Canyon project in the Sevier County area, and talked about possible new projects that may be coming up in the next year or two. He said they are excited to have the projects done, and seeing them work as they should.

### **Minutes of October 23<sup>rd</sup> Commission meeting approved:**

Minutes of the October 23<sup>rd</sup> Commission meeting were reviewed and approved on a motion by Commissioner May, second Commissioner Brown, unanimous.

### **Claims approved:**

Claims for the month of October were reviewed and approved on a motion by Commissioner Brown, second Commissioner May, unanimous.

### **New Hires recommended:**

Human Resources LeighAnn Wheeler then reported that they had gone through the process to replace the part-time help in the Treasurer's Office for the tax season, and recommended hiring Kathleen Gist, at Grade 7, Step 1, at a rate of \$11.57 per hour beginning November 13<sup>th</sup> as a temporary, part-time position. She also reported they had interviewed, and recommended Chaylee Taylor to replace the part-time help in the Justice Court Office starting October 30<sup>th</sup> at Grade 7, Step 1, at a rate of \$11.57 hour for up to 20 hours per week. She said both were replacing individuals who had left the County. After discussion, Commissioner May moved to ratify the new hires as recommended, second Commissioner Brown, unanimous.

### **Parcel 4-61-1 declared surplus:**

The Commissioners then discussed the request to surplus property 4-61-1. Commissioner May reported it is an isolated parcel with very little access covering approximately 23 acres. He said there is no benefit to the surrounding properties, and they have expressed no interest in obtaining the property. Commissioner May said he would like to see the parcel back on the tax rolls. The Assessor recommended a minimum bid of \$21,830 for the property. After discussion, Commissioner Brown, moved to declare surplus 4-61-1 and authorize it to be sold with a minimum bid of \$21,830, second Commissioner May, unanimous.

### **Refund approved for Sprint LLC.:**

Treasurer Cheryl Buchanan discussed with the Commissioners a value appeal by Sprint on their values for 2016 taxes that had been resolved by the Utah State Tax Commission resulting in an adjustment to values. Ms. Buchanan said the County owes a refund in the amount of \$75.04. After discussion, Commissioner May moved to approve the refund to Sprint Corp. in the amount of \$75.04 as recommended, second Commissioner Brown, unanimous.

**Business license approved:**

The Commission then reviewed a business license application for ShaRae Willden to operate as Willden Creations LLC in the Venice area. The business license application had been reviewed and approved by the Zoning Administrator, who noted that it is an on-line business with no store setting. Zoning Administrator Mackelprang listed the condition that all sales must be online, and that additional approval would be needed if a store setting was wanted. After discussion, Commissioner Brown moved to approve the business license as recommended at a fee of \$25 per year, second Commissioner May, unanimous.

**Rentmeister Minor Subdivision amendment approved:**

Zoning Administrator Jason Mackelprang then discussed with the Commission a request to amend the Rentmeister Minor Subdivision. Mr. Mackelprang said they are requesting to move the north boundary of the subdivision 26 feet further north. It would remain a one-lot subdivision, but would add some additional acreage. After discussion, and noting there are no other changes requested, Commissioner May moved to approve the amendment to the Rentmeister Minor Subdivision, second Commissioner Brown, unanimous.

**Elsinore Addition clean-up efforts reviewed:**

Zoning Administrator Mackelprang then discussed the need for clean-up again in the Elsinore Addition. He said that a resident near the addition is seeing garbage pile up on a vacant lot. The Commission noted that they are working on cleaning-up that area by putting dumpsters there, and they have hired a compliance officer who will be assisting with the clean-up efforts there.

**Tentative budget accepted:**

Clerk/Auditor Steven C. Wall then discussed with the Commissioners a tentative budget for 2018, noting that it is basically the requests of the departments and proposed revenues. After discussion, Commissioner May moved to approve the tentative budget for 2018, noting that is will worked on with department heads over the next few weeks before final approval with adjustments as needed, second Commissioner Brown, unanimous.

There being no further business to come before the Board, meeting adjourned at 2:18 p.m.