

COMMISSION MINUTES
October 13, 2014

Minutes of the regularly scheduled meeting of the Sevier County Commissioners held this thirteenth day of October, 2014. Meeting commenced at 1:30 p.m. with Commissioners Gary Mason, Gordon Topham, and Garth 'Tooter' Ogden in the Commission Chambers of the Sevier County Administration Building, 250 North Main, Richfield, Utah. Clerk/Auditor Steven C. Wall was also present.

Minutes of September 22nd Commission Meeting approved:

Commissioner Ogden moved to approve the minutes of the September 22nd Commission Meeting, second Commissioner Mason, unanimous.

Commission business:

Commissioner Mason then reported that the two speakers they have coming on November 21st concerning suicide issues will not be able to be here during the day to speak to the students at the schools because of travel arrangements. He said that they had been invited to a dinner in Ephraim, prior to speaking here, to meet with the Commissioners and other leaders in the area before they do their program. Commissioner Mason then reported that the grant that is helping to cover the fees for the two speakers would pay all of the costs except for approximately \$3,500, and that he has been working with Cade Douglas of the School District to come up with the funds needed to cover the remainder of the cost. He noted there was a possibility of having one of them come back during the spring to speak during the day at the area schools.

Commissioner Ogden then gave an update on the Lands Committee Meeting he had attended with representatives from 14 of the Western States concerning public land issues, and use of the public lands.

Commissioner Topham then reported on what they are calling the 'Blue Movement' where they are discussing options and ways to manage public lands for its health and public use, rather than the way they are currently being managed. He also reported that the Utah Schools Trust Lands were transferring additional property to the Division of Natural Resources, but they are doing it in a way that they will leave the rights-of-way to the County for those roads that go through those properties.

Claims approved:

Claims were then reviewed and approved on a motion by Commissioner Mason, second Commissioner Ogden, unanimous.

Penalties and Interest on parcel 2-R1B-19 abated:

Assessor Amy Garren-Clark then discussed with the Commissioners property serial number 2-R1B-19. She had added a new building to it during Board of Equalization, and had applied the value for the years 2013 and 2014. This resulted in penalties and interest in the amount of \$94.05 on the 2013 taxes. She asked that the penalties and interest be abated because it was not added until this year, and the property owner did not have a chance to pay the taxes in the previous year. After discussion, Commissioner Ogden moved to abate the penalty and interest on property 2-R1B-19, second Commissioner Mason, unanimous.

Resolution 2014-10-1 appointing a representative to the UCIP annual meeting adopted:

The Commissioners then reviewed Resolution 2014-10-1 appointing a Sevier County representative and alternate representative to the Utah Counties Indemnity Pool Annual Membership Meeting. After discussion, Commissioner Mason moved to adopt the resolution appointing Steven Wall as the official Sevier County representative, and Malcolm Nash as the alternative representative, second Commissioner Ogden, unanimous.

Resolution 2014-10-2 regarding the PILT program adopted:

The Commission then reviewed the 2015 PILT Resolution. After discussion, Commissioner Mason moved to adopt Resolution 2014-10-2 regarding the Payment in Lieu of Taxes Program, second Commissioner Ogden, unanimous.

Job Description changes for Clerk/Auditor, Landfill, and HR approved:

Human Resources LeighAnn Wheeler discussed with the Commissioners a job description change for the Lead Deputy in the Clerk/Auditor office, noting there were some additional supervisor responsibilities added to the job description including overseeing office activities, scheduling, evaluations, etc. as well as job requirements for the position. After review and discussion, Commissioner Mason moved to approve the new description including the proposed changes in grade and step, second Commissioner Ogden, unanimous.

Ms. Wheeler and Landfill Supervisor Kelly Conder then discussed with the Commissioners a job description change for the Landfill Operator/Safety Coordinator indicating this individual would be responsible for the MSDS sheets, OSHA regulations, training, etc. in addition to the regular duties. After discussion, Commissioner Ogden moved to approve the new job description along with its changes to grade and steps, second Commissioner Mason, unanimous.

Ms. Wheeler then discussed with the Commissioner a proposed job description for a Human Resource Payroll Assistant position, noting that the position that has been filled by Gaylene Hanson was to be used as a shared position with other offices, which will continue, but that the responsibilities for payroll has evolved and she is more involved in that. Ms. Wheeler noted that it was still a part-time position, and that if it ever did develop into a full-time position, that the job would be opened up for anyone to apply before being filled. She said she felt that the position needed to have a job description on file for the actual position that is being performed now. After discussion, Commissioner Mason moved to approve the job description for the Human Resources Payroll Assistant, second Commissioner Ogden, unanimous.

Business Licenses for Little Todd's BBQ and Ben Willden and Sons approved:

Business licenses for Little Todd's BBQ, and Ben Willden and Sons. Discussion followed concerning the Ben Willden and Sons business license, and that any projects over \$1,500 would require an additional license for contracting from the Utah Division of Professional Licensing. Further discussion followed concerning Todd Feller and Little Todd's BBQ, which would have a requirement that employees keep valid food handlers permits, and that to cater to large groups he would need to follow regulations regarding the kitchen and area that the food is being prepared. Zoning Administrator Hanson indicated that the requirement concerning where the food was

prepared could be added to the license. After discussion, Commissioner Mason moved to approve both licenses at a fee of \$25 per year, second Commissioner Ogden, unanimous.

Prosecutor Agreement approved:

The Commission then reviewed an Independent Contract Agreement between Sevier County and Mandy Larsen to provide legal services as a prosecutor for the Sevier County Justice Court, which would replace Mark McIff who has been appointed as the Justice Court Judge. After discussion, Commissioner Ogden moved to approve the contract with Mandy Larsen, second Commissioner Mason, unanimous.

Obray Minor Subdivision, a one lot subdivision, approved:

Zoning Administrator Larry Hanson and Derek Obray met with the Commission requesting approval of the Obray Minor Subdivision to provide a single lot for a home to be built in the Joseph/Sevier area. They noted there would be a private platted access roadway through private property to access this property, but it would be maintained by the lot owner. Mr. Hanson noted that it had been reviewed and recommended for approval by the Planning Commission. After discussion, Commissioner Mason moved to approve the one-lot Obray Minor Subdivision as recommended, second Commissioner Ogden, unanimous.

There being no further business to come before the Board, meeting adjourned at 3:30 p.m.