

Sevier County

Job Description



Title: Landfill Operator I / II / III	Department: Landfill
Grade: I - 14 / II - 15 / III - 17	FLSA Status: Non-Exempt
Job Code: I - 750.1 / II - 750.2 / III - 750.3	Effective Date: 01/12 (Last Revised 06/19)

GENERAL PURPOSE

Perform skilled tasks in the operation and maintenance of the county landfill using heavy duty equipment and vehicles; response to requests and concerns from the public; monitors loads and reclaimed areas to meet state and federal permits.

Operator I: Entry Level / **Operator II:** Working Level / **Operator III:** Advanced Level

SUPERVISION RECEIVED

Operator I: Close / **Operator II:** Close to General / **Operator III:** General

SUPERVISION EXERCISED

Operator I: None / **Operator II:** None / **Operator III:** May provide supervision to an assigned crew on a project to project basis.

ESSENTIAL FUNCTIONS

Operator I or Basic Functions for all Operators

- Operates grader, compactor, wheel scraper, backhoe, dozer, dump truck, road grader or related heavy equipment utilized in pit construction, moving, covering and compacting of waste deposited into county landfill and access road maintenance;
- Observes waste to identify hazardous waste or other materials excluded from deposit in public landfill;
- Monitors customer activities to assure compliance with established rules and regulations;
- Operates radio and two-way communications as needed to alert equipment operators of suspicious activity or waste loads;
- Deals with public complaints and resolves issues or seeks supervisory assistance;
- Apprises public of landfill requirements and fees;
- Performs random inspections of loads from the general public to verify materials and prevent illegal dumping;
- Weekly inspections of sanitations truck loads;
- Inspects to ensure compliance with SWANA, DEQ, and air quality standards;
- Immediately reports possible bio-hazards, improperly disposed medical office wastes, asbestos, etc., to Supervisor;
- May provide physical or equipment labor related to cutting grades, modifying drainage system or installing protective liners to protect ground water, etc.;
- Performs routine maintenance and emergency repairs and reports mechanical problems to supervisor for repair;
- Operates a variety of hand and power tools in performing general maintenance of vehicles and equipment;
- Weighs incoming vehicles, determines fees, accepts and receipts payments;
- Performs general office duties, bookkeeping, billing, customer contacting, etc.;
- May be required to assist with County sponsored events.

Operator II (in addition to the essential functions outlined for Operator I)

- Performs proficiently on half of all heavy equipment required as an operator for the County Road Department; i.e., minimal guidance and supervision may be needed;
- Services trucks, loader, compactor, backhoe, etc.
- Trains less experienced personnel in the care and operation of assigned equipment.

Operator III (in addition to the essential functions outlined for Operator I and Operator II)

- Performs proficiently on all heavy equipment required as an operator for the Landfill without supervision and guidance;
- Perform bookkeeping functions for the office;
- Conduct business with Surveying/Engineering companies, ie. EPA, etc.
- Must be able to estimate yards of material to be excavated and estimate cost per yard of soil and various kinds of waste;

MINIMUM QUALIFICATIONS

1. Education and Experience:

Operator I: Graduation from high school or equivalent and some experience in operating medium to heavy equipment.

Operator II (in addition to the education and experience for Operator I): Three (3) years performing the above related functions at Sevier County or five (5) years of progressively responsible experience operating medium to heavy equipment related to Landfill operations with one (1) of those years being performed with Sevier County.

Operator III (in addition to the education and experience for Operator I and II): Eight (8) years performing the above related functions at Sevier County or twelve (12) years of progressively responsible experience operating medium to heavy equipment related to Landfill operations with three (3) of those years being performed with Sevier County.

*An equivalent combination of education and experience may be considered for all operator levels.

2. Knowledge, Skills and Abilities:

Operator I: Some knowledge / **Operator II:** Working knowledge / **Operator III:** Considerable knowledge of the following;

- Materials and tools used in equipment maintenance;
- Hazards and safety precautions associated with landfill processing and operations;
- Hazardous waste regulations and guidelines;
- Basic interpersonal communication skills;
- The design, adjustment, operation, maintenance and repair of mechanical equipment;
- Federal and state regulations related to safety, hazardous waste and environmental protection.

Operator I: Some skill / **Operator II:** Skilled in / **Operator III:** Journey level skill in the following;

- The use of mechanical tools, materials, and equipment vehicles testing;
- Skill in the operation and maneuvering of heavy equipment.

All Operators: Ability to

- Operate simple to complex heavy duty equipment and operate in various conditions;
- Perform manual tasks for sustained periods of time;
- Perform minor equipment maintenance and repair;
- Follow written and verbal instructions and safety regulations;
- Read and understand prints and plans;
- Communicate effectively, verbally and in writing;
- Ability to performs basic math, and handle and balance cash;
- Ability to establish and maintain effective working relationships with fellow employees, the public and supervisors.

3. Special Qualifications:

- Must possess or be able to acquire a valid Utah Commercial Driver's License (CDL).
- Must be able to pass ICC physical and maintain medical certificate.
- Must be able to comply with applicable county and departmental policies and safety standards and wear required personal protective equipment.
- Resident of Sevier County.

4. Work Environment:

- Daily exposure to hazards commonly associated with landfill operations.
- Tasks require various physical activities, generally nominal muscular strain, such as lifting, walking, standing, stooping, reaching, and may be required to lift and/or pull up to 100 to 125 pounds.
- Communication, hearing and seeing essential in performance of daily tasks.
- Mental application utilizes memory for details, verbal instructions, emotional stability and discriminating thinking.
- Daily exposure to weather extremes and environmental conditions typical of solid waste landfill operations.
- Exposure to bio-hazards and chemicals possible due to unknown materials brought in loads to land fill.



Disclaimer: The above statements describe the general nature, level, and type of work performed by the employee(s) assigned to this classification. This description lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice. This job description supersedes earlier versions.

I _____ have reviewed the above job description. Current Title: _____ Date: _____
 (Employee)

I have reviewed this job description with the employee: _____ Date: _____
 (Supervisor Signature)